



# Keep Rowlett Beautiful, Inc.

## Prospective Board Member Application

*Keep Rowlett Beautiful, Inc. (KRB) is a 501(c)3 nonprofit serving the community by implementing and maintaining the beauty, cleanliness and environmental correctness of the City of Rowlett, Texas.*

The purpose of this application is to enable the current KRB Non-Profit Board to make appropriate choices of Board Members for service to KRB, and the Rowlett community.

Applicants interested in serving as a board member should first read and understand the expectations and rules of Board Membership, read and understand the By-Laws, and submit a completed application. Applicants may also submit references or letters of recommendation for consideration if they so choose. All correspondence should be sent to Keep Rowlett Beautiful, Inc., P.O. Box 1992, Rowlett, TX 75030.

### KEEP ROWLETT BEAUTIFUL, INC. BOARD OF DIRECTOR EXPECTATIONS

- Support the Mission Statement of KRB.
- Actively engage and recruit volunteers to participate in KRB community events.
- Work as a part of a cohesive team with common goals.
- Share your skills and expertise.
- Respect and support the majority decisions of the Board.
- Volunteer and assist in KRB's community engagement programs and activities, including fundraising efforts.
- Participate actively in Board meetings, actions, fundraisers, and public events.
- Have no more than three (3) consecutive absences from board meetings and/or activities.
- As a representative of KRB, show support throughout our community.
- Remain aware of all planned activities and make yourself available to participate.
- Declare conflicts of interest as it pertains to your position on the Board and abstain from voting when appropriate.
- Do your best to ensure that the Keep Rowlett Beautiful organization is well maintained, financially secure, growing, and always operating in the best interest of the community.
- There will be no criticizing of fellow Board members or their opinions in or out of the Board meetings.
- There will be no use of the KRB organization for personal advantage, or that of friends or relatives.
- There will be no discussion of the confidential proceedings of the Board outside of the Boardroom.

# Keep Rowlett Beautiful, Inc.

Date: \_\_\_\_\_

## INFORMATION

Candidate Name: \_\_\_\_\_  
First Middle Last

Physical Address: \_\_\_\_\_  
Street City State Zip Code

Cell Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Reference Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Current Employer: \_\_\_\_\_

Current Position: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Work E-Mail: \_\_\_\_\_

## RELEVANT EXPERIENCE AND/OR EMPLOYMENT: PLEASE ATTACH RESUME/PRÉCIS.

Please check the areas of expertise/contribution you feel you can make to further the mission of KRB.

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Community Outreach   | <input type="checkbox"/> Service Learning   | <input type="checkbox"/> Education/Instruction/      |
| <input type="checkbox"/> Nonprofit Experience | <input type="checkbox"/> Grant Writing      | <input type="checkbox"/> Graphic Design/Technology   |
| <input type="checkbox"/> Programs/Events      | <input type="checkbox"/> Environmental      | <input type="checkbox"/> Social Media/Communications |
| <input type="checkbox"/> Program Evaluation   | <input type="checkbox"/> Community Service  | <input type="checkbox"/> Personnel/Human Resources   |
| <input type="checkbox"/> Strategic Planning   | <input type="checkbox"/> Policy Development | <input type="checkbox"/> Other _____                 |
| <input type="checkbox"/> Finance/Accounting   | <input type="checkbox"/> Public Relations   | <small>Description of Other</small>                  |

Please list boards, commissions, and committees that you serve on, both current and past.  
Examples: Business, Civic, Community, Fraternal, Political, Professional, Recreational, Religious, and Social.

Organization: \_\_\_\_\_ Role/Title: \_\_\_\_\_ Dates of Service: \_\_\_\_\_

Comments:

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Comments:

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Comments:

# Keep Rowlett Beautiful, Inc.

**PLEASE REVIEW AND RESPOND TO THE FOLLOWING QUESTIONS.  
(Use a Separate Sheet of Paper as Necessary)**

1. What other volunteer commitments do you currently have?
2. Why are you interested in serving as a Board member for KRB?
3. How do you feel KRB would benefit from your involvement on the Board?
4. Please list any groups, organizations or businesses with whom you could serve as a liaison on behalf of KRB:
5. Please share any other information you feel important for consideration of your application to serve as a KRB Board member.
6. Please share any projects where you'd like to see KRB involvement:
7. Are you aware of any information about yourself, which might tend to reflect unfavorably on your reputation, morals, character or ability as a board member for KRB?  
 Yes    No   If "Yes," please explain.

# Keep Rowlett Beautiful, Inc.

8. Have you ever been convicted of a felony?

Yes  No If "Yes," please explain.

9. Have you ever been convicted of a controlled substance offense?

Yes  No If "Yes," please explain.

10. Have you ever been convicted of a sex-related crime?

Yes  No If "Yes," please explain.

11. Are you willing and able to attend board meetings? Yes  No

12. Are you willing to interact with community residents, children, and fellow board members with professionalism and respect? Yes  No

13. Are you willing to uphold the responsibilities assigned to you? Yes  No

## ACKNOWLEDGEMENT

By signing below, I attest that the information I have provided is true and correct. Additionally, my signature represents my agreement to the following statements: I understand and agree to the Keep Rowlett Beautiful Board of Directors Expectations. I agree to participate, pursuant to the Policies, Procedures, and Bylaws of the Keep Rowlett Beautiful Board; and I understand that if conflicts prevent me from executing the rules and expectations as a Board Member, I may be removed from the Board by a majority vote.

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Signature

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Date

# Keep Rowlett Beautiful, Inc.

## For Board Use Only

Nominee has had a personal meeting with an existing board member. Yes  No

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Nominee reviewed by the committee. Yes  No  Date: \_\_\_\_\_

Nominee proposed to the board. Yes  No  Date: \_\_\_\_\_

Board action: Elected: Yes  No  Date: \_\_\_\_\_

\_\_\_\_\_  
President Signature

\_\_\_\_\_  
Date